Campus Center Assistant

BASIC FUNCTION:
Under the direction of an assigned supervisor, assist in cleaning and bussing tables and in general keeping Campus Center clean and orderly.

REPRESENTATIVE DUTIES:

1. Pick up dishes.
2. Water plants on patio.
3. Help to set-up meeting rooms.
4. Re-stock restrooms.
5. Drive campus vehicle for deliveries as necessary.
6. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

ABILITY TO:

1. Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, cultural, disability, religious background and sexual orientation of community college students, faculty and staff.
2. Perform physical work.
3. Understand simple directions in English.

EDUCATION AND EXPERIENCE:
Any combination equivalent to: Up to one year experience in food services.

DATE APPROVED: March 1, 1999
RANGE: N-13
EEO-CATEGORY: H-70