DEFINITION:
Under general supervision, to perform work with particular emphasis on grounds construction and heavy labor assignments and do related work as required.

JOB CHARACTERISTICS:
This is the experienced working level grounds maintenance class. Positions in this class may be distinguished from the next lower class by the assignment of work duties in relation to construction as well as skilled gardening duties such as pruning, cultivating, fertilizing, and maintaining landscaped areas. These duties require the exercise of initiative and independent judgment. An employee would normally be promoted to the Central Services Construction Laborer I class on recommendation of the supervisor when the scope of his assigned duties and responsibilities and the latitude for independent judgment is broadened as described herein the Central Services Construction Laborer I class.

EXAMPLE OF DUTIES AND RESPONSIBILITIES:
Depending upon assignment, duties may include, but are not limited to, the following:

1. Do maintenance and repair work such as Black topping roads and paths, laying concrete slabs, laying bricks, installing street-signs, installing and building fences.

2. Operates 2 1/2-ton stake truck, relief driver refuse truck, dump truck.

3. May operate jackhammer.

4. Cleans roadways as required.

5. Moves heavy equipment and furniture.

6. Sprays shrubs, trees, and lawns to control pests.

7. Perform varied duties in the planting, transplanting, fertilizing, and propagation of ornamental plants.

8. Use hand tools to work soil and to remove weeds, undergrowth, and debris from school grounds and landscaped areas.

9. Sweep walks and driveways and pick up paper and rubbish using sweeper and blower.

10. Perform general custodial duties either seasonally for special activities or incidental to grounds-keeping activities.

11. Clean drainage areas.

12. Dig postholes and trenches, using backhoe and large auger.
13. Trim, prune, shape, brace, top, and remove trees.

14. Performs other related duties as assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

1. Tools, materials, equipment, and standard practices of routine grounds keeping and gardening work.

Ability to:

1. Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, cultural, disability, religious background and sexual orientation of community college students, faculty and staff.

2. Participate in appropriate training in hazardous materials handling, storage, and disposal; follow designated policy and procedures for Haz-mat identification, storage and disposal; maintain standards related to environmental compliance and personal health and safety as required.

3. Use a computer for entry and retrieval of information for work assignments.

4. Safely use the hand and power tools of gardening and grounds-keeping work.

5. Perform heavy physical labor.

6. Follow verbal and written directions.

Experience:

1. One or more years of related work experience.

Education:

1. Equivalent to completion of eighth grade.

Additional Requirements:

1. Possession of an appropriate California operator's license issued by the State Department of Motor Vehicles.

Date Approved: March 1993
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